

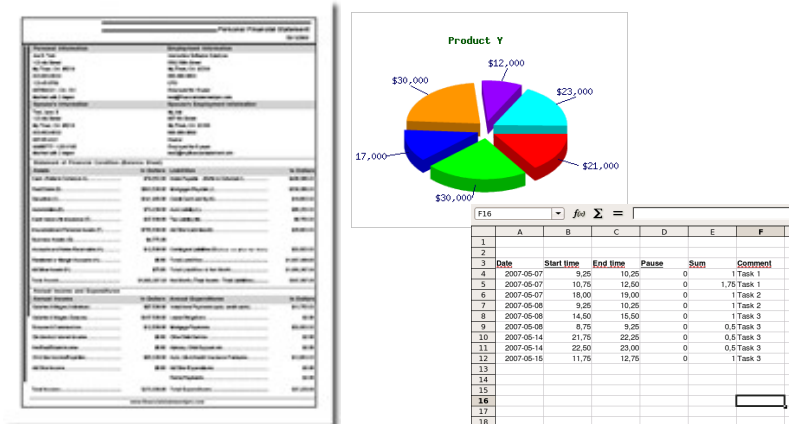


Analyzing Financial Data



QuickBooks® Reports

This workshop is intended for individuals who are familiar with QuickBooks® and would like to expand their knowledge in generating and customizing financial reports, forms/templates and QuickBooks® letters.



Topics covered include:

- ◆ Creating Quick Reports
- ◆ Creating & Customizing Preset Reports
- ◆ Saving Report Settings
- ◆ Exporting Reports to Microsoft Excel
- ◆ Creating Quick Insight Graphs
- ◆ Generating a Budget in QuickBooks®
- ◆ Customizing Templates
- ◆ Preparing Letters

WHEN:

**Tuesday, Sept. 15, 2009
9:00am—12:00pm**

WHERE:

**Saint Vincent College
Latrobe, PA**

COST:

\$40.00 (\$35.00 for 2 or more)

**To Register, Call:
724-537-4572**

Presented by:



Dennis Piper & Associates
A PROFESSIONAL CORPORATION
CERTIFIED PUBLIC ACCOUNTANTS



SAINT VINCENT COLLEGE



Small Business Development Center
Saint Vincent College
Helping businesses start, grow, and prosper.



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& ECONOMIC DEVELOPMENT

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