



Services & Resources

The Career Center has many resources to help you with your job and internship search and the graduate and professional school application process. Our library contains many books and magazines on all career-related topics. And just recently, we have updated our library with the Vault Guides highlighting internships, job opportunities and employers of various industries. In addition to our printed resources, we offer online tools such as the online Vault Guides and the College Central Network, where hundreds of internships and full-time jobs can be found daily. All printed material can be signed out for your convenience and online tools can be accessed from a home computer or right in the Career Center library.



Saint Vincent College
Career Center Services
www.stvincent.edu/careers

The following information highlights the services, programs, and resources offered by Career Center for all Saint Vincent College students and alumni. Please read the information carefully and familiarize yourself with these services so that you can take advantage of them throughout your college career.

Services, Programs and Resources

- Career Exploration
- Interest and Personality Assessments
- Career Planning Assistance
- Resume, Employment Letter, and Job and Internship Searching Assistance
- Internship Programs
- Employment Materials & Career Library:
 - Resumes/Employment Letters
 - Interviewing
 - How to Market Your Skills and Education
 - Job Trends and Job Searching Techniques
 - Negotiating a Job Offer
 - Internet Resources
 - Graduate School Application Process
 - Company Literature
 - Employment Directories
 - Occupational Information/Summaries
- Mock Interview Program
- Professional Development Series with presentations on various career-related topics
- Full-Time, Internship, Part-Time, Volunteer, and Seasonal Job information posted to:
College Central www.collegecentral.com/stvincent
- On-Campus Recruiting Program
- College Central Resume Submission for those companies not recruiting on-campus
- On and off-campus job fairs and related networking events