

APPEALS PROCESS

1. Every student has the right to appeal sanctions levied against him or her within five business days of the date on the sanction letter.
2. Requests for appeals must be made in writing and include specific reasons for the appeal.
3. The appeal officer has the discretion to interview the student and any witnesses while considering the appeal.
4. The decision of the original hearing officer will be upheld on appeal if the decision is supported by a preponderance of the evidence.
5. All matters of credibility are in the sole province of the person or persons hearing the case and are not a basis for appeal.
6. A student may appeal based on new evidence essential to their case. After consideration, the appeal officer may request that the original hearing officer review and consider the new evidence, or the appeal officer may choose to review and either uphold or revise the original decision.
7. If the appeal is dismissed, the student is bound by the original decision and sanctions levied. If an appeal is not dismissed, and the new hearing officer determines responsibility, the hearing officer may amend or modify the original sanctions.
8. Alleged victims of reported incidents are not permitted to appeal judicial outcomes as they relate to the alleged perpetrator unless permitted by law.

Hearing Officers for Appeals

The following information details the usual assignment of hearing officers, but a different hearing officer may be appointed at the sole discretion of the Vice President for Student Affairs.

- If the hearing officer for the case is a Residence Hall Director, then the appeal may be made to the Associate Director of Residence Life in writing within five business days of the date on the sanction letter.
- If the hearing officer for the case is the Associate Director of Residence Life, then the appeal may be made to the Director of Residence Life (for on-campus judicial) or to the Vice President for Student Affairs (for off-campus judicial) in writing within five business days of the date on the sanction letter.
- If the hearing officer for the case is the Director of Residence Life, then the appeal may be made to the Vice President for Student Affairs in writing within five business days of the date on the sanction letter.
- The Vice President for Student Affairs has the option of summoning the Committee on the Code of the College to hear a case, to consider an appeal and/or to render recommendations for sanctions.
- There are no further avenues for appeals beyond the Vice President for Student Affairs, whose decision is binding upon the student.