

# Admission

The Office of Admission and Financial Aid encourages students to come to campus and experience firsthand the environment and the spirit of Saint Vincent College.

The Office is open from 8:30 a.m. to 4:30 p.m. on weekdays and by appointment on Saturdays. Student guides are available for tours of the campus.

Visitors can call 1-800-782-5549 or visit [www.stvincent.edu](http://www.stvincent.edu) in advance to arrange an appointment. Admission counselors will be better able to advise prospective students whose test records, secondary school grade reports or college transcripts are available for reference.

## Admission Policy

Saint Vincent College has a rolling admission policy; that is, the applicant is notified of the decision of the Admission Committee soon after all credentials are received.

After acceptance, the applicant may reserve a place on the roster at Saint Vincent College by making a deposit of \$100.00 required of all students, and if residence on campus is desired, an additional \$100.00 to reserve a room. This deposit will be credited to the applicant's account but it is not refundable.

## Freshman Applicants

An applicant for the freshman class should submit the following to the Office of Admission and Financial Aid:

1. A completed application form with the non-refundable \$25.00 application fee.
2. An official transcript sent directly to Saint Vincent College from the guidance office at the secondary school of graduation.
3. Test results from the Scholastic Assessment Test (SAT 1) or from the American College Testing Program (ACT).

## Subjects Required for Admission

Adequate preparation for college is an important determinant for a successful college education.

Fifteen secondary school academic units are required for admission to Saint Vincent College. These fifteen units must include 4 units of English, 3 or more units of college preparatory mathematics, 1 unit of laboratory science, and 3 units of social science; 2 units of a foreign language are preferred among 5 elective units.

Engineering students must have 1 unit in plane geometry, 1 unit in intermediate algebra, 1 unit in physics, and 1/2 unit in trigonometry in addition to the above required for admission.

Music and Music Performance students must audition for acceptance. Art Studio, Graphic Design, and Art Education students must submit a portfolio for acceptance to the Fine Arts Department.

If an applicant's secondary school program differs significantly from that outlined above, the Office of Admission and Financial Aid should be consulted.

## Credit by Examination and Credit for Experiential Learning General Policy

A maximum of sixty-two (62) credits for Advanced Standing may be earned through programs such as Advanced Placement Tests, CLEP, PEP, Armed Forces Course Equivalencies, Credit for Experiential Learning, and all other such evaluating mechanisms.

## Advanced Placement Tests

Saint Vincent College awards Advanced Standing Credit to students who achieve scores of 3, 4 or 5 on any Advanced Placement Test of the College Entrance Examination Board. Test scores must be sent directly to the Office of Admission and Financial Aid from the

College Entrance Examination Board.

## CLEP

Saint Vincent College awards Advanced Standing Credit to students who achieve scores on CLEP tests according to the schedule published by the Admission and Financial Aid Office. Students anticipating taking CLEP tests should check with the Office of Admission and Financial Aid to determine which tests are acceptable at the College. Test scores must be sent directly to the Saint Vincent College Admission and Financial Aid Office from the College Entrance Examination Board.

## Credit for Experiential Learning

The Dean of Studies arranges for evaluation by faculty members of learning that has been gained in non-academic settings. Information is available from the Dean of Studies.

## International Baccalaureate Programs

Saint Vincent College awards Advanced Standing Credit to students who participate in the International Baccalaureate Programs. Official test scores and transcripts must be sent to the Admission and Financial Aid Office for evaluation. Credit is awarded according to a standing policy in the college.

## Advanced Standing for Credits Earned at Other Colleges and Universities

Regulations used by Saint Vincent College regarding the acceptance of credits earned at other colleges and universities are as follows:

1. Credits earned by a student at another accredited institution will be accepted if the quality of the credits earned is a C- grade or better, and if the number of credits in a given course does not exceed the number granted in a comparable course at Saint Vincent College. The College reserves the right to accept or reject courses for transfer credit on the basis of course objectives and content.
2. For graduation from Saint Vincent College a minimum of 34 credits, including 18 in the major and 9 in the Liberal Arts Concentration, must be earned at Saint Vincent College and the last 24 credits must be earned at Saint Vincent College. If a student elects a minor, 9 credits must be earned at Saint Vincent College.
3. A maximum of 90 credits earned at accredited four-year institutions will be accepted for transfer. A maximum of 62 credits earned at accredited two-year institutions will be accepted for transfer.
4. A student who has earned an Associate of Arts or an Associate of Science degree with a cumulative point average of 2.5 or above (4.0 scale) from an accredited two-year institution may have no more than 54 credits accepted that are of a character and nature suitable to a liberal arts curriculum. If an institution is not accredited, courses will be evaluated on an individual basis.
5. Transfer course grades are not used in the computation of the student's grade point average at Saint Vincent College.
6. Situations not adequately covered by these regulations are resolved by the Dean of Studies.

## Transfer Applicants

An applicant who is transferring from another post-secondary school should submit the following to the Office of Admission and Financial Aid:

1. A completed application form with the nonrefundable \$25.00 application fee.
2. An official transcript sent directly to Saint Vincent College from the post-secondary schools previously attended.
3. A secondary school transcript sent directly to Saint Vincent

College from the graduated secondary school.

The applicant's academic achievement and personal history at the post-secondary schools previously attended are of primary importance in the decision for admission. The secondary school record is requested as background information for academic counseling.

Personnel in the Office of Admission and Financial Aid are available to evaluate transcripts on request, even before application.

Faculty members are available for interviews, course advisement, and class scheduling through the Office of Admission and Financial Aid.

A personal interview is preferred by the Office of Admission and Financial Aid.

### **Early Admission**

A student with an exceptional record may be accepted to begin a degree program at Saint Vincent College after the completion of the junior year in high school. The student should be in the upper tenth of the class and have the assurance that the high school will grant a diploma after the successful completion of one year in college. An interview with the Assistant Vice President of Admission and Financial Aid is required.

### **Pre-College Credit**

High school juniors and seniors are invited to take courses at Saint Vincent College for college credit. Such credits will be applied toward a degree at Saint Vincent College upon acceptance as a matriculated student or reported on an official transcript for transfer to other colleges and universities.

### **Non-Matriculated Students**

A person who wishes to pursue studies at Saint Vincent College without becoming a candidate for a bachelor's degree may take courses for credit as a Non-Matriculated student. A Non-Matriculated student is expected to conform to the general regulations of the College, and to fulfill the same requirements, and to meet the same scholarship standards for each course pursued as are demanded of candidates for a degree. A maximum of thirty (30) credits will be accepted from a Non-Matriculated student toward a degree program.

### **Opportunity SVC/Act 101**

#### **Special Admission Policy**

The Opportunity SVC / Act 101 Program is a statewide academic support system funded, in part, by the Commonwealth of Pennsylvania through Act 101. Placement in the program is determined after the Admission Committee evaluates the applicant's grades, test scores, and recommendations. Although each candidate is evaluated according to individual merits and potential, academic and financial eligibility requirements may be taken into consideration in accordance with Act 101 state guidelines. The Opportunity staff provides ongoing academic support and counseling to the student throughout his or her college years. In addition, a fall transitional semester is an added benefit of the program.

### **Readmission**

A student who has withdrawn permanently or has been dismissed from Saint Vincent College must reapply according to the ordinary application procedures.

This student may be readmitted only with permission from the Dean of Studies and from the Dean of Students.

If this student has attended another post-secondary school, an official transcript must be sent directly to the Saint Vincent College Office of Admission and Financial Aid from the post-secondary schools attended.

A student whose status is temporary withdrawal may reenroll directly at the Registrar's Office. If the student does not reenroll within

two semesters it will be necessary to apply for readmission.

### **Financial Aid**

Saint Vincent College makes every effort to provide financial assistance to students who have been admitted. See the Financial Aid section of this **Bulletin**.