



# 2021-2022 Verification Worksheet **Independent Student**

Mail to: SVC Financial Aid Office, 300 Fraser Purchase Road, Latrobe PA 15650-2690. Fax 724-805-2953

**Student Name:** \_\_\_\_\_ **Student ID/last four of SSN:** \_\_\_\_\_

Your 2021-2022 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called "Verification". In this process, Saint Vincent College is required to compare information from your FAFSA with your and your parent(s)' 2019 IRS federal income tax return and this form. **Federal aid cannot be awarded until the verification process has been completed.**

## A. Family Information

List the people in your household between July 1, 2021 and June 30, 2022 including:

- Yourself and your spouse (if applicable)
- Your children if you will provide more than half of their support
- Other people if they now live with you and you will provide more than half of their support

Write the names of all household members in the area below. Also write in the name of the college for all household members who will be attending college between July 1, 2021 and June 30, 2022. If more space is needed, please attach a separate page with the student's name and ID Number at the top.

| Full Name | Age | Relationship to student | Last 4 digits of SSN | College Attending (if at least half time) |
|-----------|-----|-------------------------|----------------------|---|
|           |     | Self                    |                      | Saint Vincent College                     |
|           |     |                         |                      |   |
|           |     |                         |                      |   |
|           |     |                         |                      |   |
|           |     |                         |                      |   |

## Indicate your *current* marital status:

Never married  Married/Remarried  Divorced/Separated  Widowed

Date of Marital Status: \_\_\_ / \_\_\_

## B. Student's Income Information to be Verified

The student and spouse must check ONLY one line below (as applicable).

- \_\_\_\_\_ Check here if the student/spouse has used the IRS Data Retrieval Tool to transfer 2019 tax information into the FAFSA.
- \_\_\_\_\_ Check here if the student/spouse is unable or chooses not to use the IRS Data Retrieval Tool in FAFSA. **A signed photocopy of student's 2019 federal tax return and all schedules or the 2019 IRS Tax Return Transcript must be attached.** For a Tax Return Transcript, go to [www.irs.gov](http://www.irs.gov), get transcript of your tax records, request a Tax Return Transcript.
- \_\_\_\_\_ Check here if the student/spouse did not work and had no income in 2019. You must submit a **Verification of Non-Filing Letter**. To do so, complete and submit the 4506-T form to the IRS. They will then send you the Verification of Non-Filing Letter which you must submit to the financial aid office.
- \_\_\_\_\_ Check here if the student/spouse earned income but did not file and was not required to file. You must submit **2019 W-2(s) and the Verification of Non-Filing Letter**. To do so, complete and submit the 4506-T form to the IRS. They will then send you the Verification of Non-Filing Letter which you must submit to the financial aid office.

**C. Sign this Worksheet** By my signature I certify that all of the information reported on this form is complete and correct.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse Signature

\_\_\_\_\_  
Date

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